

Authorization and Request for Association Letter

Association Information

Complete Information Is Required
Association Name: _____
Management Company Name: _____
Address: _____

Phone Number: _____

The property located at:

(Complete Property Address)

has been listed/sold

**You are hereby authorized to release and forward
an Association Letter.**

Please provide the following information:

- * **Are dues paid monthly or annually?**
- * **Amount of Dues**
- * **Date Dues are paid through**
- * **Any delinquent dues that currently owing**
- * **Special Assessments**
- * **Property Transfer Fee and requirements**
- * **Miscellaneous Fees**

Owner Signature _____

Date: _____

Owners Signature _____

Date: _____